

**Planter's Row Homeowners Association
Architectural Control Committee
Request for Approval of an Exterior Improvement or Alteration**

Lot # _____ Phone Number _____ Date ____/____/____

Address _____

Name _____ Signature _____

Category of Improvement or Alteration:

____ Deck ____ Landscape ____ Shed
____ Fence ____ Play Structure ____ Tree Removal
____ Other (specify): _____

Description of Improvement or Alteration:

Attach a Copy of the Following Documents:

- Lot survey showing the house and easements (if any). Pencil in the proposed improvement, clearly noted, and any other structures not shown.
- Photograph, brochure, drawing and/or sketch with dimensions, description of materials and colors. Contractor's estimate of improvement.
- If fencing, specify type or style to be used. (include illustration, if available)

Submittal Instructions:

- Your Association fees must be current in order for this request to be approved by the ACC. Are your fees current? ____Yes ____No Verified by ACC _____
- See the ACC Manual for approval time periods.
- Mail or email your completed form to:
Cathy Bell, CMCA, AMS Phone 864-297-4970
WM. Goldsmith Inc. Fax 864-297-6207
451 Haywood Rd. cbell@goldsmithpm.com
Greenville, SC 29602
- Once your submittal is considered complete, it will be forwarded to the ACC committee for review. You will be contacted if further information is needed.

ACC Actions:

Date received ____/____/____ Reviewed request with homeowner ____/____/____
____ Approved as submitted ____ Approved with the following changes/conditions:

